


MINISTRY OF EDUCATION AND SCIENCE OF THE REPUBLIC OF KAZAKHSTAN

SHYMKENT UNIVERSITY



FACULTY OF "PEDAGOGICAL SCIENCES"

"I APPROVE"  
Dean of the Faculty of Pedagogical Sciences  
Ph.D. Kerimbekova A.A.   
" 26 " 08 2021



**Plan**  
educational and methodological work for the 2021-2022 academic year of the Department of Pedagogy

Shymkent, 2021.

Department of Pedagogy				
№	The work performed	Due date	Responsible persons	Completion Form
1	Preparation and approval of the plan of educational and methodical work of the department	August	Head of the Department , Ph.D. N.Alpeisova	August
2	Discussion and commissioning of working training programs for the 2022-2023 academic year	August	Head of the department and responsible for educational and methodological work	August
3	Discussion and approval of syllabuses on the subjects taught, catalogs of elective disciplines, curricula and work plans of pedagogical and educational practice in the specialties developed by the department for the new academic year 2022-2023	August	The head of the department is Ph.D. N.Alpeisova, responsible for the educational and methodological work of Ph.D. Mamaeva A. E.	August
4	Approval of the topics of students' theses. Determination and approval of the composition of the chairmen and members of the IAC of Bachelors and Masters.	August	Head of the Department , Ph.D. N.Alpeisova	August
5	Preparation and approval of educational and methodological documents on subjects taught in distance learning.Organizati on of the educational process using distance learning technology, preparation of electronic educational and methodological complexes.	September	Responsible for the educational and methodological work of Ph.D. Mamaeva A. E. Teachers of the department	September
6	Approval of assignments and the schedule of admission of students to the block, rating, SIW.	September	Responsible for the educational and methodological work of Ph.D. Mamaeva A. E.	September
7	On the quality of educational and methodological complexes for the first semester of the 2021-2022 academic year	October	Responsible for the educational and methodological work of Ph.D. Mamaeva A. E.	October
8	Discussion of the implementation of the mutual attendance plan for teachers .	October	Teachers of the department	October
9	The academic performance of students enrolled in distance education in meeting the requirements for credits and exams.	October	Bektaeva T.N., Teachers of the department	October
10	Preparation for the winter session: approval of the test, exam (tickets)	October	Head of the department and teachers of the department	October
11	Preparation for the winter session. About the result of the rating.	September	Responsible for the educational and methodological work of Ph.D. Mamaeva A. E. Teachers of the department	September

12	The use of innovative teaching methods in the classroom. Analysis of open lessons	November	The head of the department is Ph.D. N.Alpeisova, responsible for the educational and methodological work of Ph.D. Mamaeva A. E.	November
13	Semi-annual report of educational and methodical work for the 2021-2022 academic year	December	Teachers of the department	December
14	Preparation and approval of academic disciplines and syllabuses, educational and methodological complexes, state examination tickets (for specialties BOPiP, PP, MB, BS) in the 2nd half of the academic year.	December	Mamaeva A.E. Dildabekova G.E.	December
15	Conducting preparatory work for the winter session with 1st year students.	December	Teachers of the department	December
16	Discussion of the implementation of individual work plans of teachers of the department for the first half of the year and plans for the second half of the year	January	Head of the Faculty Department	January
17	On the academic performance and quality of students' assignments in SIW	February	Responsible for the educational and methodological work of Ph.D. Mamaeva A. E.	February
18	Management of students' research work	Mart	Teachers of the department	Mart
19	Scientific and practical conference of students. Participation in the conference	April	Teachers of the department	April
20	Summing up the results of the winter and summer sessions of students	May	The head of the department is Ph.D. N.Alpeisova, responsible for the educational and methodological work of Ph.D. Mamaeva A.E. The head of the department is responsible for the EMK	May
21	Annual report of educational and methodological work for the 2022-2023 academic year	June	Teachers of the department	June

Head of the department :



Alpeisova N. A.

**The plan of teaching aids and teaching aids to be developed in the 2021-2022 academic year Department of "Pedagogy"**

№	Last name, first name of the authors	The name of the work	Type of educational and methodical literature (textbook, textbook, methodical manual)	Volume UMM (P.f)	Edition of the publication	Language of publications	Date of publication
	2	3	4	5	6	7	8
Study guide							
1	Seitkulov N.A. Bektaeva N.T. Baizakova U.S	Innovative technologies in education	Electronic textbook	9,5 p.f.	-	kazakh	October 2021
2	Mamaeva A.E.	Formation of spoken language of preschooler	Study guide	7 p.f.	50	kazakh	October 2021
3	Sadykov Zh G. Zapataeva	Inclusive education	Study guide	6,5 p.f.	50	kazakh	November 2021ж.
4	Nurmukhambetova T.R.	Practical psychology	Study guide	6,5 p.f.	50	kazakh	December 2021ж.
6	Asantayeva U.S.	Pedagogy of music education	Study guide	5 p.f.	50	kazakh	March 2022ж.
7	Kuatova Zh.Zh Tavbaeva D.B.	Pedagogy	Study guide	8,5 p.f.	50	kazakh	January 2022ж.

**Chairman UMK**

**Head of the Department of pedagogy:**

**Mamaeva A.E.**

**Alpeysova N. A.**